

**The Village of Wilbur Park
St. Louis County, MO 63123
September 16th, 2025
Meeting Minutes**

1. The meeting was called to order at 7:05 PM by Chairman Vohsen. Board Members Neal Vohsen, JC Wheeler, Ryan Richardson, and Abigail Richardson. Joined by Attorney Robert Paster.
2. Chairman Vohsen moved to approve August's meeting minutes. Minutes unanimously accepted.
3. Police Report presented by Chairman Vohsen.
 - a. 256 Calls to Service
 - b. 17 Directed Calls
 - c. 239 Self Initiated Calls
 - d. 0 Reports
 - e. 0 Arrest
 - f. 0 Citations
 - g. Discussion held to renew subscription of Flock cameras: a license plate reader and surveillance system.
 - i. 24 month contract for a total cost of \$6,500.00
 - ii. Attorney Paster to prepare ordinance.
4. Treasurer's Report presented by Treasurer Wheeler.
 - a. August 2025
 - i. Income: \$13,663.13
 - ii. Expenses: \$8,196.22
 - iii. Total Income: \$5,466.91
 - iv. Sewer Lateral Funds Available: \$5,774.14
 - b. Website Update
 - i. Commissioner Richardson asked about the website expense in the budget report. It is paid annually, every February.
5. Road and Building Commissioner's Report presented by Commissioner Richardson.
 - a. No permits were issued during the month of August.
 - b. Commissioner Richardson gave a website update and asked for clearance to release the website to the public. Chairman Vohsen and Treasurer Wheeler addressed some design and content changes that needed to be made. Treasurer Wheeler said all suggestions for changes needed to be submitted to Commissioner Richardson no later than September 19th in order to expedite website access to residents.

- c. Commissioner Richardson shared new website annual expenditures through new website hosting service, Wix. The first year of service costs \$348 and \$174 for every subsequent year.
 - d. Chairman Vohsen shared that a resident reported a website outage for the current Village of Wilbur park webpage.
 - e. The board held a discussion about an email forwarding system that will send emails to board members and copy those messages onto the website server.
- 6. Solid Waste Management Commissioner's Report presented by Chairman Vohsen
 - a. Chairman Vohsen received a call from Hershey Drive about low hanging electrical wires that trash trucks refused to travel under. He called Republic Services to report the problem.
- 7. Village Clerk's Report presented by Clerk Richardson
 - a. Clerk Richardson received one call from a resident requesting a yard sale permit. The resident was unreachable by a return phone call.
- 8. Chairman's Report presented by Chairman Vohsen.
 - a. Chairman Vohsen reported potholes on Rosemary Avenue to Joe from Asphalt Restoration & Construction Inc. Joe will come to survey the areas reported and make repairs where needed.
 - b. The Problem Properties Unit inspected the area reported on Kathleen Ave.
- 9. New Business
 - a. Nothing to report.
- 10. Open Business and Citizen Comments
 - a. Nothing to report. No village residents in attendance.